



Trent Valley Surgery (TVS) Management Committee, Patient Participation Group (PPG)

Notes of the meeting held on
Tuesday 9 February 2021 at 16:00h remotely via Zoom

Management Group members present:

Caroline Coxon (CC) Chair
 Ruth Dymock (RD) (Secretary)
 Sylvia Bone (SB)
 Sue Ford (SF)
 Marion Goldacre (MG) (Treasurer)
 David Greenop (DG)
 Paula Bacon (PB) (Practice Manager)

	Notes	Action
1	Apologies: Carol Breathing.	
2	Minutes: of last meeting 12 January 2021 were agreed as accurate. CC to ask Stacey to post them on the surgery website to ensure PPG comms up to date.	CC
3	<p>Matters Arising:</p> <p>Re (3): PPG section of surgery website, dates of future meetings also need to be arranged. CC felt the group getting together is a positive, and those present agreed to continue meeting on Zoom meantime on the first Tuesday of the month at 4pm. CC to ask Stacey to upload dates to website.</p> <p>Re (3): The Practice Care Network had postponed their inaugural meeting because of Covid-19 vaccination activities, date to be rescheduled.</p> <p>Other matters were already on the agenda for today's meeting.</p>	CC
4	<p>Practice Manager's update:</p> <p>Practice Nurse Natalie Mawer has left the surgery, and her post is being advertised. The meeting asked that she should be thanked for her contribution to the PPG, and noted that this gives us a vacancy on the Management Committee</p>	

	<p>which we will be discussing at the next meeting. Adverts are also out for a new delivery driver for prescriptions.</p> <p>Building works are to start in mid-end March in Saxilby Surgery – PB apologises for any disruption to patients meantime, but it is also a good time to do this while fewer patients are in the surgery. A new treatment/consulting room is planned downstairs, with the receptionists’ desk being moved back, and a new consulting room upstairs. This will create extra facilities for social prescribing, and for the added population expected from the new Saxilby housing developments.</p> <p>A new salaried GP, Dr Uchenna Anugwa, started this week, for a sponsored period of two years. He will work in both surgeries.</p> <p>Covid-19 vaccinations continued at pace. Of the TVS patients over 70 years of age, housebound patients and At Risk groups, very few remained to be vaccinated, with few declining, and all care homes have been done as part of the Practice Network organisation. The next tranche of patients will be able to choose either the surgery or the Lincoln Showground on an appointment basis. The PPG Group asked that PB should thank all the staff involved in delivering an excellent standard of care and organisation.</p>	PB
5.	<p><u>Chair Update:</u> CC will attend the next CCG meeting when it is arranged.</p>	CC
6.	<p><u>Treasurer Update:</u> MG stated that there were no new updates. Monies from book sales will be collected from the surgery in due course, and the transfer of a small amount (under £10) is yet to be transferred between bank accounts once current lockdown allows.</p>	MG
7.	<p><u>SURGERY WEBSITE:</u> CC opened up a conversation about the website and e-Consult, which had been mentioned at the last meeting. Although there was a feeling that it was a bit “wordy”, there was no general feeling it was negative. PB said TVS will soon use a digital site which will be an improvement, and the meeting felt on the whole that it has a lot of useful information, with CC stating that she thought it looked better than some other surgery websites.</p> <p>The meeting discussed the use of e-Consult, using either the NHS App or accessing as a Guest, which is recommended for those without the app. RD mentioned that patients can access a summary of their clinical record which shows on the app together with the Covid-19 vaccination, and wondered how many patients had requested access to this and whether PB could find out. For discussion at next PPG meeting.</p>	PB
8.	<p><u>AOB:</u></p>	

	SB wondered about the reason for staff turnover. PB felt that this had been addressed in previous recent PPG meetings, but said that retirement, promotion, and house moves frequently all play a part.	
9.	Date and Time of Next Meeting: Tuesday 9 March 2021 at 4pm via Zoom. Please send any agenda items or apologies to RD in advance. The meeting closed at 16.40h.	ALL

Date and Time of next meeting:

9 March 2021 4pm

Dates and Times of next meetings:

6th April 4pm 2021
11th May 4pm 2021
8th June 4pm 2021
6th July 4pm 2021
4th August 4pm 2021
7th September 2021 – AGM