

Trent Valley Surgery (TVS) Patient Participation Group (PPCG)

Notes of the meeting held on
Tuesday 17 September 2019 at 17:30
Trent Valley Surgery, Sykes Lane, Saxilby, Lincoln

Present:

Caroline Coxon (CC) Chair and nominated minute taker
David Wall (DW) Treasurer
Sylvia Bone (SB)
David Greenop (DG)
John Grant (JG)
Paula Bacon (PB)
Natalie Mawer (NW)
Ruth Dymock (RD)

Apologies

Dennis Browne (DB); Sue Ford (SF)

Notes	Action
<p><u>1. Minutes of the previous meeting/ matters arising</u> All agreed minutes of previous meetings now uploaded on surgery's website and paper copies available on notice boards in both surgeries. PB to finalise last meeting 23.07.19 as agreed true record of meeting after correction of 'perusing' to 'pursuing' under #6. Screen information and 'One problem per appointment' discussed, agreement that it seems clear and that patients can book for longer if their needs more complex, but PB to check wording at other practices. All other items are tabled on the agenda.</p>	PB
<p><u>2. Secretary</u> RD (present) has approached the group having seen the post advertised on the patient noticeboard at Torksey, and has discussed with CC. No other interest has been shown. She was welcomed by group and introductions made.</p>	ALL
<p><u>3. Chairperson's Report</u> No update.</p>	
<p><u>4. Treasurers Report</u> Accounts shown as attached. Children's furniture/toys now at both surgeries. Cost of TV £440 not yet in books, cash at bank £939.49. DW announced he is to stand down as Treasurer with immediate effect due to personal reasons, but would like to continue as member of the group. He was thanked by CC, echoed by all present, for all his time and care spent work in this role since the inception of the group. CC to ask JG if he would like to undertake this post, otherwise PB to add on screen that Treasurer needed instead of Secretary. CC to count funds in surgery with DW and pay into TSB.</p>	DW CC/All CC/PB CC/PB

