



Trent Valley Surgery (TVS) Management Committee, Patient Participation Group (TVS-PPG)

**Minutes of the meeting held on
Tuesday 8 June 2021 at 16:00h remotely via Zoom**

Management Group members present:

Caroline Coxon (CC) Chair
Ruth Dymock (RD) (Secretary)
Sylvia Bone (SB)
Paula Bacon (PB) (Practice Manager)

	Notes	Action
1	Apologies: Carol Breeding (CB), Dennis Browne (DB), Sue Ford (SF), Marion Goldacre (MA) (Treasurer), David Greenop (DG).	
2	Minutes: of the meeting Tuesday 11 May 2021 were read. Header date amended, then minutes approved as accurate – to be displayed on the surgery website and surgery noticeboards.	CC/PB
3	Matters Arising from meeting 11 May 2021: 3A and 3B: Constitution and leaflet: on agenda for this meeting 3C: Practice representation on PPG. PB told the meeting that currently Dr Anugwa is busy clinically in the afternoons, and that the newly-employed nurse does not work on Tuesday. Ways of finding a second surgery representative to be further investigated.	CC PB
4	Practice Manager's update: Building work at Saxilby surgery is nearing completion and awaits final touches such as blinds, as well as new computer hardware. Photos to be put up on surgery website when completed. It was asked if the waiting room would take fewer people as it is smaller, but PB explained that the new layout, without tables, would allow the same number of patients as before (of course at present social distancing is in place however). The meeting asked again about the BP pod, donated by PPG and for use by patients. (This pod is designed to give patients take more of a control/flexibility in their health care, as well as freeing up valuable face-to-face time with the clinician). PB explained that the pod does not fit into the new layout of the waiting room and agreed a place needs to be found for it. Various sites were discussed eg between	PB

	has been work in progress over a long period. She thanked DG, SB and RD.	ALL
9.	<u>AOB:</u> None.	
10.	<u>Date and Time of Next Meeting:</u> Tuesday 6 July 2021 at 4pm via Zoom. Please send any agenda items or apologies to RD in advance. The meeting closed at 16.40h.	ALL

Date and Time of next meeting:

8th June 4pm 2021

Dates and Times of next meetings:

6th July 4pm 2021

4th August 4pm 2021

7th September 2021 – AGM