



## Trent Valley Surgery (TVS) Management Committee, Patient Participation Group (TVS-PPG)

**Minutes of the meeting held on  
Tuesday 11 January 2022 at 16:00h remotely via Zoom**

**Management Group members present:**

Caroline Coxon (CC) Chair  
Ruth Dymock (RD) (Secretary)  
Fred Bridges (FB)  
Dennis Browne (DB)  
Lynn Pond (LP)

	Notes	Action
1	<b>Apologies:</b> Marion Goldacre, Sue Ford, Cathy Brockwell	
2	<b>Minutes:</b> of the meeting Tuesday 7 December 2021 were read and agreed as accurate, to be added to website and notice boards by Stacey as usual.	
3	<b>Matters Arising:</b> DB had checked and organised books in Torksey surgery. The meeting agreed that the money should be picked up as well as books and money being delivered to Saxilby surgery.	DB /MG
4	<b>Treasurer's update:</b> MG not present, but is aware there is money to be collected from sale of books.	MG
5	<b>Practice Manager's update:</b> a) Pod: currently there was insufficient capacity to maintain this while working within COVID guidelines. Meantime, plan for screening in place and Action: re-evaluate in 2/12. b) Patients leaving Torksey practice: LP had checked and found 13 had left in one month to go to other surgeries. The surgery had been unable to identify the trigger point, and Dr Nagappa was looking to pinpoint this. FB and DB felt, from having spoken to most of these, that there was no consistent reason. CC thanked LP, FB and DB for looking into reasons for this, to help exclude any issues we should be addressing. c) CQC had carried out phone assessment, and the surgery was awaiting formal feedback. d) CC asked LP to check if PPG was mentioned during this phone call. Action: LP e) FB enquired about annual reviews eg: asthma and which professionals are	Agenda 8/1/22         LP

	<p>trained to undertake. LP reported that the surgery is looking at the skill mix within the practice following the imminent retirement of the current practice nurse.</p>	
6	<p><b>Questionnaire:</b> CC reported on the list of questions put together by the TVS-PPG. DB felt the summary at the start should emphasise how well the Practice has managed during Covid, to avoid unnecessary negative comments. Work on specific questions to continue between meetings with members of the TVS-PPG.</p> <p>FB stated he was worried about the increasing numbers of people being asked to phone 111. There ensued a discussion about the functions of 999 and 111 and whether patients understand that 111 should take the place of the on-call GP at night and out of hours. RD reminded the meeting that Dr Nagappa had been keen that patients should understand this and phone 111, rather than waiting till the following morning to phone the surgery to report. FB felt that it comes across as 111 “being a second-rate service because you don’t see the doctor”.</p> <p><b>Action:</b> all members agreed that an article to be written for local magazines on the function of 111.</p>	<p>ALL</p> <p>RD</p>
7	<p><b>AOB</b></p> <p>DB suggests return to face-to-face meetings, hoping that this should be possible if we plan well in advance.</p>	CC/LP
8	<p><b>Date and Time of Next Meeting:</b></p> <p>Tuesday 8 February 4pm via Zoom. Please send any agenda items or apologies to RD in advance.</p> <p>The meeting, via two Zoom links, closed at 16.50h.</p>	ALL
	<p style="text-align: center;"><b>Date and Time of next meetings:</b></p> <p style="text-align: center;">Tuesday 8th February 4pm 2022 Tuesday 8th March 4pm 2022</p>	

