

Trent Valley Surgery (TVS) Patient Participation Group (PPCG)

Notes of the meeting held on
Tuesday 9 June 2020 at 15:00h
Via Zoom meeting ID 3205027973

Present:

Caroline Coxon (Chair)	Ruth Dymock (RD) (Secretary, minutes)
Marion Goldacre (MG) (Treasurer)	Sue Ford (SF)
Sylvia Bone (SB)	David Greenop (DG)

Notes	Action
CC welcomed everyone to a new way of meeting for this group. Video and audio of all participants checked and working.	CC
1. <u>Apologies</u> Natalie Mawer (NM)	
<u>2/3. Minutes 11/02/20 and Matters Arising</u> 2. Minutes were approved as a true record. 3.1. DG confirmed 26 people attended the Dementia Awareness course on 16/3/20, PPG supporting event. Helpful event, keeping social distancing, with excellent feedback from attendees. 3.2 The meeting agreed to postpone the following matters arising due to restricted timing, as well as uncertainty meantime regarding future changes: (i) PPG leaflet/details/newsletter (ii) Membership form update (iii) Friends & family test/feedback.	DG
<u>4/5. Practice update over recent months during Covid-19 crisis</u> i) PB not present so meeting was not able to discuss how this has affected the surgery and how it has adapted at this time. ii) RD had emailed the surgery in April to ask what the PPG might help with during the Covid-19 crisis, including delivery of prescriptions particularly in Torksey, where all patients have had to continue visit the surgery to collect their scripts during the lockdown period. However at that time it was felt that safeguarding issues were paramount so it was not possible. ySB agreed that this offer should be followed up again, which CC agreed to undertake. iii) CC suggested we should check with NAPP for intelligence on how other PPG groups may have been helping positively in their areas.	CC/PB RD

<p>iv) the meeting thanked CC for her timely and excellent draft letter to support Dr Nagappa with an administrative business communications issue, draft of which was approved by PPG members. She thanked participants for replying in timely manner.</p>	
<p><u>6. Treasurer's report</u> MG reported that £378.97 was in the account at 4/6/20, balance sheet attached. The only amount not recorded at the moment is the £9 (and some pence) remaining meantime at the TSB. DG queried whether the surgery had paid the subscription to NAPP as on previous years, this to be investigated to ensure we haven't paid twice.</p>	<p>MG MG</p>
<p><u>7. AGM</u> CC explained that because of the current coronavirus situation it had been necessary to postpone the AGM planned today, and that we need to rearrange a date within three months. DG explained how this could be done online via Zoom, with full date, agenda, proposals, and request for nominations advertised on the surgery webpage and the online Foss Focus for anyone in the patient population who would like to participate. Questions for the AGM to be sent via email for answering at the meeting, sender would then be counted as participant of the meeting in addition to those on Zoom. CC, RD and MG all agreed that they were content to stand again as officers if the group was happy for them to do this unless any further nominations arise. A date of Tuesday 25 August at 3pm was agreed, CC to check with PB.</p>	<p>RD/CC/DG CC</p>
<p><u>11. AOB</u> i) SF praised the surgery for having been so well cared for by all the surgery staff during the lockdown period, who have been "absolutely marvellous". ii) Both SF and SB were wondering if they should resign since they are not able to go out as usual, but the meeting confirmed that the pandemic has taught us that we can now look at doing things a different way, and that this meeting had proved that. Both agreed to stay with the group on this basis. iii) SB reminded us that the ULHT Board meeting is to be held this Thursday 11 June at 10am – all welcome via Zoom.</p>	<p>ALL</p>
<p><u>11. Date and Time of Next Meeting (AGM)</u> Tuesday 25 August 2020 at 3pm via Zoom.</p>	<p>ALL</p>