

Trent Valley Surgery (TVS) Patient Participation Group (PPCG)

Notes of the meeting held on
Tuesday 17 December 2019 at 17:30
Trent Valley Surgery, Sykes Lane, Saxilby, Lincoln

Present:

Denis Browne (DB) (Chair)
Ruth Dymock (RD) (Secretary)
Marion Goldacre (MG) (Treasurer)
David Greenop (DG)
Carol Breddington (CB)
Sue Ford (SF)
Paula Bacon (PB)
Natalie Mawer (NM)

Apologies

Caroline Coxon (CC), Sylvia Bone (SB)

Notes	Action
<p>Introductions were made and MG welcomed, the Chair thanking her for volunteering to take over the post of Treasurer.</p> <p><u>1. Minutes of the previous meeting/ matters arising</u> Minutes of the meeting of 19 Nov agreed as a true record, RD to finalise and arrange for minutes on surgery notice boards.</p> <p>Matters arising: none raised that are not already on the agenda.</p>	RD
<p><u>2. Treasurer's report</u></p> <p>i) The meeting was grateful to MG for offering to act as Treasurer. Paperwork was passed to her, handover to be arranged with David Wall.</p> <p>ii) Raffle takings from the flu clinics totalled £202.60, with recent takings from books at Torksey £32.</p>	MG, DW (DB to contact DW)
<p><u>3. Fund Raising</u></p> <p>i) Books: process for donation of books is that if shelf is full, do not add books. Please fill shelves if empty. This should avoid surgery staff needing to be involved. DB volunteered to keep a check on the Torksey bookshelf. SF volunteered to do this for the Saxilby surgery.</p> <p>ii) Meeting agreed that the PPG should fund the adjustable-height medical 2-section Doherty Plinth for improved effective comfort for patients and staff. It</p>	DB SF

<p>was agreed that payment could be made via the surgery in order to reclaim VAT. PB to action in the New Year.</p>	<p>MG, PB</p>
<p><u>4. Practice Update</u></p> <p>i) PB reported full nursing capacity again following period of sickness.</p> <p>ii) The surgery is to have the services of a new international GP (see previous minutes) working 3 days per week over 3 years. As this is the first year of the scheme, the cost is neutral to the surgery. Further details will be made known as they are released by Dr Nagappa.</p>	<p>PB</p>
<p><u>5. AOB</u></p> <p>i) DG voiced query on text messaging service that reminds patients of appointments. It seemed from those present that some are not receiving messages. PB and NW to check system.</p> <p>ii) RD asked if members attend meetings of NAPP (National Association for Patient Participation) – see email forwarded on 16 December. General feeling was that these meetings were often held at some distance and not always relevant. However, discussion was held about attendance at the CCG meetings, and we were reminded that Lincoln CCG West will now be part of an all-Lincolnshire CCG with David Gibson implementing. It was generally felt that we should send an attendee occasionally. The CCG also carries out training dates which we can attend, notifications of these via PPG email to be checked by RD.</p> <p>iii) DG announced that the deferred local course on Dementia Awareness will be re-scheduled, at St Andrews, date to be announced.</p>	<p>PB/NM</p> <p>RD</p>
<p><u>6. Date and Time of Next Meeting</u></p> <p>Meeting closed at 18.10h. The group discussed whether an earlier time eg 5pm might suit, dependant on availability of chair, to be discussed next month. Next meeting Tuesday 21 January 2020 at 5.30pm at TVS.</p>	<p>ALL</p>