

Trent Valley Surgery (TVS) Patient Participation Group (PPCG)

Notes of the meeting held on
Tuesday 15 October 2019 at 17:30
Trent Valley Surgery, Sykes Lane, Saxilby, Lincoln

Present:

Ruth Dymock (RD) (Secretary, also chair for this meeting)
Sue Ford (SF)
Paula Bacon (PB)
Natalie Mawer (NW)
Donna Allen (surgery pharmacy)

Apologies

C Coxon; D Browne (DB); D Wall; D Greenop; S Bone

Notes	Action
<p><u>1. Minutes of the previous meeting/ matters arising</u> All agreed as a true record, PB to finalise last meeting 17.09.19 after amendment of 'Viv' under section 6:2 to 'Viv Carmichael'. Matters arising: all items are tabled on the agenda.</p>	PB
<p><u>2. Position of treasurer: update</u> This is being advertised on the surgery screen. RD noted that various members were not present to discuss but that there has been no formal interest thus far.</p>	ALL
<p><u>3. Treasurers Report</u> PB reported that £77.64 was paid in to bank from book donations in Saxilby, and that there is a lot of interest in the bookcase, with staff also donating and borrowing books.</p>	
<p><u>4. Fund Raising</u> PB announced that Dr Nagappa and surgery staff feel that the provision of a variable-height electric couch would be the most beneficial use of PPG funds. This would be in the treatment room where it would be available for all patients and staff, especially for frail patients who find difficulty getting up on a static couch, whether for examination or for treatments. This would be approximately £1,000-£1,100. The meeting felt that this would be excellent, and PB to investigate cost of bariatric alternative/upgrade for next meeting.</p>	PB

<p><u>5. Practice Update</u></p> <p>i) Surgery POD is now connected to the system to add readings to patient records. However staff now need to be trained on this, to assist patients needing help, and this will be arranged. PB has arranged a blind at the window to reduce glare on screen.</p> <p>ii) Flu clinics: these have been fully booked, with the appointment system working well in both Torksey and Saxilby. Further clinics have been arranged. No issues have been experienced with flu injection supplies. The opportunity has also been taken to offer pneumonia vacc (a one-off) to those eligible; this can be given at any time of year so some prioritisation has been needed because of stock, with catching up at a later date.</p> <p>PPG has been selling raffle tickets at each of the clinics except one – the meeting was unsure if attending patients had been asked questions to raise awareness of the PPG or its need for a Treasurer, or if the revised PPG information leaflet is now ready – for discussion at next meeting.</p> <p>iii) A new healthcare assistant, Sally Parkin, started today, with previous GP experience and already trained to give flu vaccs, B12, and undertake ear care as part of her duties.</p> <p>iv) TV is hoping to recruit a GP from an international General Practitioner recruitment (IGPR) program that has been set up in Warsaw to recruit doctors from 16 EU countries. These will already be fully-trained GPs but need to sit further exams before applying here. NHS-funded, so TVS would have no salary to pay.</p>	<p>PB</p> <p>PB/NM</p>
<p><u>7. Website</u></p> <p>Current membership being reviewed. Actions from last meeting still being fulfilled. PPG leaflet: discuss next meeting.</p>	<p>CC/DG DG / PB DG SB</p>
<p><u>8. GDPR (General Data Protection Regulations)</u></p> <p>GDPR to be discussed next meeting when DG present.</p> <p>FFT (Family & Friends Test) feedback from patients – deferred until next meeting.</p>	<p>DG / PB</p>
<p><u>10. AOB</u></p> <p>Nil today.</p>	
<p><u>11. Date and Time of Next Meeting</u></p> <p>Tuesday 19 November 2019 at 5.30pm at TVS.</p>	